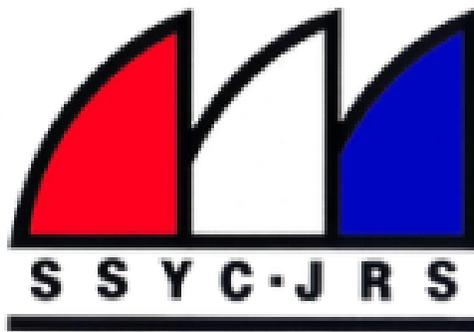


South Shore Yacht Club



Junior Sailing Parent Handbook

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COVID-19 policy:

As in the past, if you or someone in your household feels sick and/or tests positive please keep your Junior home, until said person/people receive a negative PCR test AND are asymptomatic. We appreciate thorough communication on these matters and will maintain confidentiality. If you would like to report an illness of any sort, you may do so confidentially to the Junior Advisor at junior.advisor@ssyc.org.

Juniors and their family members are always welcome and encouraged to get vaccinated/boosted and to wear masks in the SSYC buildings or anywhere on the SSYC grounds. If a Junior feels they have been ridiculed or bullied for doing so, they may report this to their Instructor &/or the Junior Advisor in confidence, where an adult will follow-up.

All outgoing communications from SSYC Juniors or SSYC regarding COVID-19 will be sent through email. Communications will also be rather general to protect confidentiality and sent out on a case-by-case or week-by-week basis. Stay safe and healthy!

CHAPTER 1: Program Overview and Sailing School

Mission Statement

Our mission is to impart a lifelong love for the sport of sailing, that will in turn contribute to a sustainable future for South Shore Yacht Club. Our programs provide a safe environment to build a strong foundation of seamanship, sailing and sailboat racing, and respect for the marine environment. We aim to instill the values of confidence, responsibility, teamwork, and sportsmanship.

Juniors History

The group was officially organized in 1935. William J. Lawrie, a past commodore, and Albert Nickel were the principal founders. In the early years the Juniors met in the basement of Meta and Bill Lawrie's house on South Shore Drive. The first Junior commodore was their son, William T. Lawrie. Lois Lawrie Rehberg was one of the first girls to become a Junior member in 1937.

Early Times

Many different meeting places have been used by the Juniors over the course of their history. In the early years, it was members' basements. Other locations included the "Shack" - still beloved but really not much more than a shed out in the skid lot.

In 1937 the present SSYC clubhouse was dedicated. From then on the Juniors were able to hold their meetings in the LILY E Room. If that was booked, they used the clubhouse basement - floods and all.

In 1986, under the direction of Junior Advisor John Schmuhl the Juniors acquired their first actual clubhouse. This cedar-sided trailer was home until 2006 when a new clubhouse went up, completely financed by the Juniors themselves through a 10-year fund-raising drive.

Attaining Foundation Status

Thanks to the efforts of Past Commodores Vic Weiler and Helen "Cookie" Mueller, the SSYC Junior Program gained foundation status in January of 2004, officially becoming the SSYC Junior Sailing Foundation, Inc. As a 501(c)3 organization it was now eligible for tax-free donations.

The SSYC Juniors meet year round. The monthly sessions are presided over by the Junior commodore and board of directors. Also throughout the year, the Juniors are involved in a variety of social and boating activities. Service activities include grounds clean-up days and cleaning of the club trophies.

Class Descriptions

"Musky Bait" (Pram)

This class is for 5-7 year olds who **love** to be in the water. This 2.5 hour class, meeting four times per week (for two weeks), is primarily to get smaller children used to sailing terminology and being in a sailboat. Fun activities are conducted both on land and on the water. It is a low stress and fun way to introduce your child to sailing and water sports.

Beginner Optis

This class is for children 8 years old and up with minimal or no sailing experience. Three-hour classes meet three times a week in the junior clubhouse and on the water. All Juniors must pass a swim test and demonstrate a comfort level in and around the water. The course teaches sailing fundamentals, nautical terminology, knot tying, basic dinghy rigging and how to understand the nuances of wind speed and direction.

Intermediate Optis

This course provides a smooth transition from beginner optis to advanced racing optis. The class will meet three times a week. In this course, Juniors will learn the

fundamentals of how to rig, sail, and race a racing opti. The class focuses on specifics and tactical aspects of the boat so Juniors are prepared to transition into an advanced racing opti class the following year.

Beginner 420's

This class is for children who have little or no sailing experience but have grown out of an Opti. Three-hour classes meet three times a week in the junior clubhouse and on the water. All juniors must pass a swim test and demonstrate a comfort level in and around the water. The course teaches sailing fundamentals, nautical terminology, knot tying, basic dinghy rigging and how to understand the nuances of wind speed and direction. Because the 420 is a two person boat, Juniors will gain cooperative learning skills and a good sense of teamwork.

Intermediate 420's

This class is for graduates of beginner training as well as Juniors who grow out of advanced racing optis. The course meets three times a week for three hours. Juniors will learn the fundamentals and tactics of a 420. They will learn to become comfortable as both a skipper and a crew and most importantly how to work as a team.

Advanced

Open only to Juniors who have completed both a beginner and intermediate class. Class meets twice a week for seven-hour sessions on and off the water. The boats sailed within this course are Racing Optis, 420s, and Lasers. This track teaches detailed techniques for championship competition.

Junior Membership

Children who wish to take sailing lessons at South Shore Yacht Club (SSYC) shall be members of the SSYC Juniors. However, their family members need NOT be members of SSYC. Junior Membership includes the following:

- Key card for entry to the club grounds during lessons, events & volunteer opportunities
- Opportunity to enroll and attend youth sailing lessons
- Once a member in good standing, the opportunity for early bird pricing and preferred placement in sailing classes
- Use of the Junior sailing fleet, once certified and checked out with the dockmaster on duty

- Opportunity to compete in local & regional sailing regattas
- Discounted registration for Kaszube Cup (SSYC Junior home regatta)
- Opportunity to earn volunteer hours for school requirements.

Class Sign Up

For returning sailors, early bird sign up occurs at the end of January until mid-February. Open enrollment for all new students occurs in mid- February. Sign up for all classes and a fundraising fee (beginning in 2023) will be on the SSYC Juniors website:

<https://www.ssyscjuniors.org/sailing-school.html> .

Financial Aid/Scholarship

There are 3 possible scholarships available for the 2022 sailing season. Please contact the Junior Advisor (junior.advisor@ssyc.org) for the scholarship application. All applications are then reviewed by the Foundation Board.

Fee Payments/Refund Policy

All initial refund requests must be made through the Junior Advisor.

- Parents/Families may receive a full refund for lessons and membership anytime before mid-April (deadlines differ very slightly from year-to-year).
- Parents/Families may receive a refund for lessons only, until mid-May (deadlines differ very slightly from year-to-year).
- If there is an extenuating circumstance after the mid-May deadline, Parents/Families may submit a partial refund form to the Foundation for approval.
- Juniors who incur an injury during sailing season will be offered the opportunity to participate in land lessons and by observing their peers on the sailing course from the coach boat. All safety rules still apply.
- There are no refunds available after the Queen's Cup/Mac Race Break.

Absences

Please let the Instructors know about any planned absences. You can do so by calling the Club office at (414) 481-2331, by sending a signed note to class with your child, or sending an email to the Head Instructor email account: juniorsi@ssyc.org.

Communication

The primary method of communication will be through email. However, there may be times where Instructors &/or other Junior leaders need to get information to parents/families quickly. In these instances (inclement weather, regattas, etc.) we will communicate using both text AND email. Please be sure that your family's email & phone numbers are up-to-date and correct in our logs at the beginning of the season.

Required Gear

- PFD (life jacket- coast guard approved Type III)
- Whistle
- Shoes - closed toe water/sailing shoes
- Water (in portable, unbreakable water bottle)
- Quick drying bottoms and top
- SPF &/or SPF clothing

Recommended Gear

- Hat or visor
- Sunglasses
- Sailing gloves
- Windbreaker/rain coat/spray jacket
- Extra set of dry clothes
- Towel
- Hair ties to keep hair off of face
- Waterproof watch with countdown timer (*requirement for advanced Juniors*)

Swim Check

All sailors are required to pass a swim test (with PDF) and clothes/shoes. The test is in June and the water is cold, so a towel and change of clothes are highly recommended.

Weather Policy

One of the many guidelines that instructors follow is the 120 rule: The water and air temp have to add up to 120 degrees. (Wind chill still exists during late spring and early summer, especially when one gets wet.) Families will be informed via email if students will not be sailing due to the 120 rule.

On-water class may be postponed or canceled due to severe weather (including high winds). If the current conditions do not meet junior standards, the instructors will provide in-class instruction or fun activities during the given time frame.

Weather can change rapidly along Lake Michigan & be considerably different from one side of town to the other. The Head Instructor & Race Instructor will need the most current email address & phone numbers of Junior family members.

Parents/families also have the option of keeping their Junior Sailor home from lessons if they feel the weather is too severe for their child.

Please, encourage your Junior Sailor to be prepared for changing conditions, pack appropriately, and take interest in our weather patterns. Watching the weather together can even be a fun and educational family activity!

Pick-Up/Drop-Off Instructions

Upon your Junior's first arrival to lessons, the SSYC Gates might be locked. However, an Instructor should be nearby to open the gate. Juniors are able to obtain an optional ID/key card the first week of lessons for a nominal fee. If your Junior already has an ID/key card, they may continue to use that for entry to the SSYC Grounds during lessons and Junior events. If your family chooses to not obtain the ID/key card, they will need to be let in by an Instructor, another Junior member, or may use the buzzer after 9 am.

Upon entering the SSYC Grounds, there are various areas that are restricted to Juniors. Those areas are listed in Chapter 4: Junior Sailor Code of Conduct. However, the bathrooms should be unlocked from the exterior door, for Junior Sailor use.

All possible relatives or family friends that might be picking up your Junior should be listed with the Head Instructor. If your Junior gets themselves to lessons, that should also be listed with the Head Instructor. There will be a Google Form sent out the week before lessons begin, regarding the collection of this information. In addition, students will need

to sign in and out for safety purposes, even if they are staying on the SSYC Grounds after lessons.

CHAPTER 2: REGATTAS

Kaszube Cup

Kaszube Cup History

The Kaszube Cup Regatta is an event that honors the original inhabitants of Jones Island in Milwaukee. These fishermen emigrated from the Kaszuby Region in Poland in 1872 and established a fishing colony on the island.

Jones Island was not destined to remain a fishing village. Its location at the entrance to Milwaukee's harbor made it an ideal location for industrial development. The Kaszube settlers were considered squatters and in 1889 a court battle began to remove them from the island. The court battle was eventually settled in 1938 when the city of Milwaukee purchased the land and forced the Kaszubes from the island.

Many of the islanders moved into the Bay View area of Milwaukee. They were instrumental in founding and building South Shore Yacht Club. The Kaszube Cup regatta honors these families and their unique heritage.

Although it honors the past, the Kaszube Cup Regatta is focused on the future. Developing Junior sailing skills and encouraging inter-club competition through racing on Lake Michigan are the focus of the three day event.

Advanced Sailors

All advanced sailors are expected to race in the SSYC Junior home regatta—the Kaszube Cup—outside of extenuating circumstances. Advanced sailors are expected to practice at optimal levels in the 2 weeks leading up to the event to prepare for competition. All Kaszube participants are also expected to represent SSYC by displaying their SSYC Juniors pinney on the water, SSYC Racing Uniform at afternoon & evening gatherings, and their most corinthian behavior on AND off the water.

Beginner & Intermediate Sailors

Due to the fact that lessons will not be occurring on the Wednesday of Kaszube Cup, non-racing sailors are expected to volunteer during the 2-day event during the day. This helps Juniors complete their 10 required volunteer hours for the year.

Junior Families

Junior family members are expected to volunteer in some capacity during the Kaszube Cup. There are so many areas to give of your time and expertise, including but not limited to: community sponsorships, public relations, race committee, food service, t-shirt printing, gift bag development, registration, safety monitoring, spectator arrangements, and the list goes on! These volunteer opportunities help Junior families complete their 10 required volunteer hours for the year. All volunteer and donation inquiries should be sent to kaszubecup@ssyc.org. All hands on deck for the funnest Junior regatta on Lake Michigan!

Regattas

Advanced Juniors are able to participate in away regattas throughout the summer and are able to use the Foundation's boats. A tentative regatta calendar is generally posted to the website calendar 2 weeks prior to the beginning of lessons.

In order to attend an away regatta a Junior &/or their family is responsible for the following:

- Being in good standing as a Junior member (all bills paid, no reprimands, approval from instructor staff)
- Communicating interest to their race coach 2 weeks in advance
- Completing & paying for their own registration (with their family)
- Loading boats and equipment on trailers and preparing all necessary items for travel. If items are forgotten, there is no guarantee that said Junior will be able to sail in said regatta.
- If food is not provided, bringing their own breakfast, on-the-water lunch, and snacks.*
- If lodging is needed, procuring their own lodging, financially pitching in for the lodging of the necessary coaching staff, and financially pitching in for the transportation of needed boats (unless said Junior is chartering a boat from the home regatta of said yacht club).

If groups of parents wish to work together as a collective on coordinating away regattas, then they are doing so of their own accord, and neither the Junior Foundation nor South Shore Yacht Club are liable for or beholden to any parties involved.

While at regattas, all Juniors are expected to adhere not only to the Code of Conduct of the SSYC Juniors, but also to the Code of Conduct of the hosting yacht club, the laws of said municipality and outlying governing bodies (the strictest of the rules will always

supercede). If any infraction of conduct is committed or behavior is deemed inappropriate, consequences will be determined by the instructor(s) at the regatta.

To volunteer for away regattas email jracecoord.ssync@gmail.com

If you have interest in heading/organizing a dedicated racing team, please email jracecoord.ssync@gmail.com and/or junior.advisor@ssyc.org.

CHAPTER 3: FUNDRAISING AND VOLUNTEER

Junior Requirements

Juniors each need to volunteer **10 hours/calendar year**. Opportunities will be available throughout the year during grounds clean-up, Kaszube Cup, Junior sanctioned fundraisers and other opportunities.

Juniors are expected to check-in with a Junior officer (generally the secretary) at the beginning and end of every Junior function, in order to be logged in an attendance sheet which is analyzed at the end of the year.

Junior Officers who participate to the full extent of their job description will be counted as having completed their full year's volunteer hours.

Parent/Family Requirements

Parents are also required to volunteer 10 hours (or \$10 per hour buyout - not to exceed \$100) per year, per family.

Junior family members should check-in with the Junior officer (generally the secretary) at the beginning and end of every volunteer event, in order to be logged on an attendance sheet which is analyzed at the end of the year.

After the 2022 sailing year, a \$100 payment is expected upfront when you sign up for classes. Refunds or a prorated amount will be issued once the 10 volunteer hours are completed per family. **For the 2022 sailing year, payments are due June 1st.**

Volunteer opportunities include but are not limited to

- Boat and sail repair classes
- Egg hunt
- Spring grounds clean-up
- Kaszube Cup
- Away regatta duties
- Frightfest
- Awards Banquet
- Fall grounds clean-up
- Visit with Santa
- Advisory Committee (Monthly meetings)
- Subcommittee Leader/Organizer (completion of hours)
- Foundation Board or their committees (completion of hours)
- Development of a racing team

For general volunteer inquiries: junior.advisor@ssyc.org

Donations

<https://www.ssyncjuniors.org/donate.html>

For tool and boat-type donations: pdmustang00@gmail.com OR
stacytrisco.ssync@gmail.com

To donate to Kaszube Cup: kaszubecup@ssyc.org

CHAPTER 4: CODE OF CONDUCT/DISCIPLINE

Code of Conduct & Discipline

- Junior Sailors must sign-in and out every class.
- Junior families should report absences (hopefully in advance) to juniors@ssyc.org.

- When not in class or class is not in session, all Juniors must have adult supervision while on SSYC grounds. Adult Junior members and staff, who are not members of SSYC must also be accompanied by an SSYC member, unless during their working hours.
- Smoking, drinking or any illegal substance-induced states of mind will NOT be tolerated.
- Appropriate, professional language is expected of all Juniors while on SSYC grounds and while visiting other yacht clubs.
- Life jackets, whistles, and protective footwear ARE MANDATORY (no open toed sandals).
- Juniors will immediately report any damage sustained to a boat to allow for timely repair.
- Regular & frequent check-in & check-out of boats/equipment to insure boat quality and timely repair
- Junior sailors must treat the SSYC Grounds, the Junior area, and all the equipment therein with respect.

While representing The South Shore Yacht Club on the club grounds, and handling their equipment at regattas, all Juniors are expected to adhere to the Code of Conduct of the SSYC Juniors, the laws of said municipality and outlying governing bodies (the strictest of the rules will always supersede). If any negligence or infraction of conduct is committed or behavior is deemed inappropriate, consequences will be determined by the instructor(s), and/or the Junior Advisor. Depending on the severity of said infraction, a communication to the family may be sent or the involvement of the SSYC General manager or Board of Directors may be necessary.

The SSYC Juniors organization uses a 3-strike discipline policy:

- “Strikes” are primarily issued by lead instructors. However, they may also be issued by the Junior Advisor and General Manager.
- If a strike is issued, a communication is sent home that a parent/guardian needs to sign.
- If three strikes are issued in a single summer or calendar year, the Junior is removed from the sailing program and not allowed to participate in any following activities or lessons for that summer or calendar year.
- Juniors are able to “start over” the following sailing season or calendar year.

Restricted Areas of the SSYC Grounds:

- Cranes and crane circles
- Docks and slips unless authorized by a family or SSYC member who is the owner of said boat.
- Member Clubhouse, unless using the restrooms or eating lunch.
- No Junior is allowed behind the SSYC Bars, under any circumstances.

CHAPTER 6: CONTACTS

Head Instructor: **TBD**, juniorsi@ssyc.org

Race Instructor: Phena Fischer-Klumb, **TBD**

Junior advisor: Rena Fischer, junior.advisor@ssyc.org

SSYC Office: info@ssyc.org, 414-481-2331

Junior Race Coordinator: Emily Joachim, jracecoord.ssyc@gmail.com

Kaszube Cup Coordinators: Anna & Tom McCormick, kaszubecup@ssyc.org

Junior Foundation President: Stacy Trisco, stacytrisco.ssyc@gmail.com

SSYC Commodore: Pete Engel, commodore@ssyc.org

SSYC General Manager: Kate Newton, k.newton@ssyc.org

Make a QR code for parents meeting